

# Dependents

## Due Diligence for Form 8867

Below is additional information that the IRS suggest that we have available as proof of dependent and assist in determining your right to claim dependent and federal tax credits.

Taxpayer Name: \_\_\_\_\_ Last 4 SSN: \_\_\_\_\_

List ALL Dependents:	Number of months lived in home in 2017	Complete this section if NEW		
		Social Security Number	Date of Birth	Relationship
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

*By signing this form you agree with questions answered below and on Form 8867. A copy of the Form 8867 will be provided to you with the tax return.*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Taxpayer Signature

There are **two** columns: **Today:** For documents you have provided our office today.  
**Future:** For documents that you did not bring with you but could provide in the future.

**Proof they are your Child(ren) or Dependent**

Today Future                      Today Future                      Today Future  
     Birth Certificate         Social Security Card    **OR**         TIN card

# Dependents

## Proof Child(ren) or Dependent Live with You

Today Future

- Affordable Care 1095
- School records or statement
- Medical records
- Child care provider records
- Health care provider statement
- Social service records
- Court records

Today Future

- Place of worship statement
- Indian tribal official statement
- Employer statement
- Placement Agency Statement
- Court records
- Landlord or Property Mgt statement
- Other: \_\_\_\_\_

**Divorce or separation:** the child must have lived with you a minimum of 6 months or a completed Form 8332, Release/Revocation of Release of Claim to Exemption for Child by Custodial Parent is needed in order to claim your child.

## IF APPLICABLE: Proof Child(ren) or Dependent is Disabled

Today Future

- Doctor statement
- Other health care provider Statement
- Social service agency or program statement

Today Future

- Other (specify) \_\_\_\_\_
- Did not rely on any documents
- Did not rely on any documents, but made notes in file.

## IF FILING a Schedule C or Self Employed Income

Today Future

- Business license
- Reconstruction of income and expenses
- Taxpayer summary of income
- Forms 1099
- Records of expenses provided by taxpayer
- Taxpayer summary of Expenses

Today Future

- Bank Statements
- Other (specify) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Did not rely on any documents
- Did not rely on any documents, but made notes in file.